

National AMBUCS™, Inc. Bylaws

Contents

ARTICLE I – NAME, OFFICE, PURPOSE	1
ARTICLE II – MEMBERSHIP	2
ARTICLE III – NATIONAL COMMITTEES	3
ARTICLE IV – NATIONAL BOARD OF DIRECTORS	3
ARTICLE V – NATIONAL OFFICERS	4
ARTICLE VI – EXECUTIVE COMMITTEE	6
ARTICLE VII – REGIONS	6
ARTICLE VIII – DISTRICTS	8
ARTICLE IX – CHAPTERS	9
ARTICLE X – NATIONAL CONFERENCES	10
ARTICLE XI – NEW CHAPTERS	13
ARTICLE XII – FEES	14
ARTICLE XIII – FISCAL PERIODS	14
ARTICLE XIV – NATIONAL PROGRAMS	14
ARTICLE XV – INCORPORATION	15
ARTICLE XVI – AMENDMENTS TO NATIONAL ARTICLES OF INCORPORATION & BYLAWS	15
ARTICLE XVII – OFFICIAL PUBLICATION, ABBREVIATION, MOTTO, MISSION STATEMENT, RESTRICTION OF USE, THE BIG HAT CLUB	15
ARTICLE XVIII – OFFICIAL EMBLEM, TRADEMARKS, SERVICE MARKS	16
ARTICLE XIX – TRAVEL AND ACCIDENT POLICIES	18

ARTICLE I – NAME, OFFICE, PURPOSE

SECTION 1. NAME.

The name of this organization shall be National AMBUCS, Inc.

SECTION 2. PRINCIPAL OFFICE.

The principal offices of the corporation shall be located at 4285 Regency Drive, Greensboro, North Carolina, 27410. The corporation may also have offices at such other places as the Board of Directors may from time to time designate.

SECTION 3. PURPOSES.

The purposes for which the corporation is organized are to quicken the appreciation of the human and spiritual, rather than the material values of life; to develop by precept and example a more intelligent, aggressive and serviceable citizenship; to provide through member chapters the rendering of altruistic service, and the wholesome upbuilding of communities; to cooperate and collaborate with other civic bodies in the development and maintenance of high civic idealism and consciousness; to operate exclusively for charitable, religious, scientific, literary or educational purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code of 1954. In carrying out such purposes, the corporation shall:

- a) Operate as a grant-making entity, in connection with which the corporation may receive and accept property, whether real, personal, or mixed, by way of gift, bequest, or devise, from any person, firm, trust or corporation; but no gift, bequest or devise of any such property shall be received and accepted if it is conditioned or limited in such manner as to require the disposition of the income or its principal to any person or organization other than an organization exempt from the federal income tax pursuant to section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code, and shall make distributions to or for the benefit of organizations exempt from the federal income tax under section 501(c)(3) of the Code which organizations' purposes may include, but are not limited to: relief of the poor and distressed or of the under privileged; advancement of education or science; erection or maintenance of public buildings, monuments, or works; lessening of the burdens of Government; and promotion of social welfare by organizations designed to accomplish any of the

- above purposes, or (i) to lessen neighborhood tensions; (ii) to eliminate prejudice and discrimination; (iii) to defend human and civil rights secured by law; or (iv) to combat community deterioration and juvenile delinquency.
- b) The corporation shall serve as a non-profit corporation for the sole purpose of soliciting, accepting and receiving funds from any and all public and private sources and shall use these funds solely for the purposes hereinabove set out.

ARTICLE II – MEMBERSHIP

SECTION 1. CHAPTERS.

National AMBUCS, Inc. shall consist of local chapters of AMBUCS which have been chartered as provided herein. All chapters so chartered shall comply with the National Articles of Incorporation and Bylaws.

SECTION 2. SUSPENSION, REVOCATION.

A chapter that fails to conform to the Articles of Incorporation and Bylaws of National AMBUCS, Inc., or whose conduct or activity is prejudicial to the best interests of the national organization, may be suspended or have its charter revoked by the National Board of Directors. Upon suspension, or revocation, a chapter shall have the right of appeal in the manner prescribed in the Bylaws.

SECTION 3. NATIONAL MEMBERSHIP.

All members of chapters are members of National AMBUCS, Inc.

SECTION 4. CHAPTER MEMBERSHIP.

Membership in a chartered chapter shall be in accordance with the Articles of Incorporation and Bylaws of National AMBUCS, Inc. and any amendments thereto, and the Articles of Incorporation and Bylaws of the local chapter.

SECTION 5. MEMBERSHIP REQUIREMENTS.

Any person of good moral character and standing in the community, conforming to the creed of National AMBUCS, Inc., shall be eligible for membership in a local chapter of AMBUCS.

SECTION 6. MEMBER EXPULSION.

A member of National AMBUCS, Inc. may be expelled from membership in the national organization and from a member chapter for misconduct of such character as to be deemed by the National Board of Directors a violation of ethics and standards of National AMBUCS, Inc. when such conduct concerns matters national in scope transcending the local limits. A vote of three-fourths (3/4) of the entire National Board of Directors shall be required for the expulsion of a member. Before any member can be expelled for misconduct, the National President shall notify the member by registered mail of the charges at least ten days prior to the Board meeting at which these charges are to be considered. The member shall be given an opportunity to appear before the Board in defense of the charges. If the member charged shall desire to be represented by counsel, the member may do so when appearing before the Board.

SECTION 7. KINDS OF MEMBERSHIP.

There shall be five (5) types of memberships as follows: Active, Inactive, Friends, and Life, and National.

- a) Active Members. An active member is one who has paid the membership fee; national, region, district, and chapter membership contributions, as appropriate based on chapter membership in district and/or region.
- b) Inactive Members. Inactive members have different fee requirements, which are detailed in the Chapter Policy guidelines adopted by each chapter. Inactive members may be subdivided into the following categories: Associate Members, Military Service Members, Honorary Members, Senior Members, and Emeritus Members.
- c) Friends Members. Friends members may or may not be affiliated with a chapter and are those persons who wish to contribute to the goals of National AMBUCS, Inc. without the obligation of active membership. They pay an annual fee set by the National Board of Directors. Any local chapter with which they are affiliated may set

additional fees.

- d) Life Members. To become a Life Member, an individual must be an active member in good standing in a chapter who, upon payment of a fee determined by the National Board of Directors, is issued a certificate of life membership.
 - i. As long as they are affiliated with a chapter, Life Members are free from the obligation to pay further membership contributions to National AMBUCS, Inc., and are free to receive *the AMBUCS Magazine* and other materials from the National AMBUCS, Inc. Life Members who are on the rolls of more than one chapter have their membership contributions to National AMBUCS, Inc. waived for all chapters. Life members affiliated with a chapter must continue to pay all chapter, district and region member contributions.
 - ii. Life Members who are no longer affiliated with a chapter are carried on the rolls of National AMBUCS, Inc. as unaffiliated Life Members. They continue to receive the Ambuc Magazine and other materials from National AMBUCS, Inc. but no longer pay chapter, district and region member contributions.
- e) National Members. The National Board of Directors may authorize the creation of chapters, which are affiliated with particular regions. These clubs are under the control of the National Board of Directors. Attendance requirements are set by each such chapter and are approved by the National Board of Directors. Members are responsible for national membership contributions, Living Endowment contributions, and such other contributions as may be set by their chapter bylaws. They are required to pay region dues.

ARTICLE III – NATIONAL COMMITTEES

SECTION 1. APPOINTMENT.

The National President shall appoint National Committees and designate the chairperson thereof. The committees designated shall be as deemed expedient by the Executive Committee and may change from time to time.

SECTION 2. DUTIES OF NATIONAL COMMITTEES.

The duties of all National Committees shall be as directed by the President and/or the National Board of Directors. A printed summary and analysis of the duties of the National Committees shall be kept in the AMBUCS Resource Center and each appointed committee shall be furnished a copy of the duties of this respective committee at the beginning of the appointment.

SECTION 3. SPECIAL COMMITTEES.

The President shall appoint such special committees as deemed necessary for the good of National AMBUCS, Inc., and name chairpersons thereof. All special committees shall perform such duties as prescribed for them by the President.

ARTICLE IV – NATIONAL BOARD OF DIRECTORS

SECTION 1. COMPOSITION.

The National Board of Directors, which shall be the governing body of National AMBUCS, Inc., shall consist of the President, President-Elect, Immediate Past President, Region Directors, and Big Hat President. The Chief Executive Officer shall serve as an ex officio member without a vote.

SECTION 2. CHIEF EXECUTIVE OFFICER (CEO).

It is the duty of the CEO to enter into the discussion of such matters before the Board affecting the efficient administration of National AMBUCS, Inc. The CEO or a member of AMBUCS Resource Center staff shall serve as Secretary of any meeting of the National Board of Directors.

SECTION 3. MEETING DATES.

The National Board of Directors shall meet at least two (2) times a year: The day(s) immediately preceding the opening date of the National Conference and approximately 6 months following the National Conference, referred to as the mid-year meeting. The National Board of Directors may meet at other times at the call of the President or at the request of a majority of the National Board of Directors. A written notice of the exact time and place of all meetings of the National Board of Directors shall be communicated to each Board member by the CEO not less than thirty (30) days prior to said meeting for in person meetings and 14 days for electronic meetings. A majority of the Board constitutes a quorum for the transaction of all business other than such matters as are required by the Bylaws to have a greater number present. Formal notice of the meeting may be waived by the National Board of Directors.

SECTION 4. MEETING CHAIR.

The President shall preside at all meetings of the National Board of Directors and may appoint any member as Chair and Parliamentarian of the meeting. Should the President be absent, the Immediate Past President shall act as Chair. In the absence of both the President and the Immediate Past President, the President-Elect shall act as Chair.

SECTION 5. TRANSACT BUSINESS.

The National Board of Directors may transact business by mail or electronic communication by voting on proposed resolutions or proposals requiring its action when the CEO with the approval of the President transmits such notices to them. It shall be done within twenty (20) days after receipt of a request for a vote and a majority of votes cast by the National Board of Directors shall be required for passage. All such votes received, either affirming or rejecting any such proposals, shall be held in the files at the AMBUCS Resource Center at least until the following regularly scheduled meeting of the National Board of Directors.

SECTION 6. CHIEF EXECUTIVE OFFICER (CEO).

The National Board of Directors shall appoint the CEO and shall fix the term of office and compensation and shall designate the duties of the Chief Executive Officer.

SECTION 7. CONTROL OVER CHIEF EXECUTIVE OFFICER (CEO).

The National Board of Directors shall govern and direct the CEO and shall have the power, for good cause shown, to suspend or terminate the services thereof.

SECTION 8. VACANCIES.

The National Board of Directors shall fill all vacancies in elective office between National Conferences, except in the event of a vacancy in the office of President and then, the President-Elect shall take over the duties of President for the unexpired term. The National Board of Directors may then by appointment fill the office of the President-Elect.

SECTION 9. EXPENSES OF OFFICERS, NATIONAL BOARD OF DIRECTORS, AND NATIONAL COMMITTEES.

The expenses of the members of the National Board of Directors and National Committees, incurred in carrying out their duties as prescribed by these National AMBUCS, Inc. Bylaws, shall be paid by National AMBUCS, Inc. in accordance with the schedule approved by the National Board of Directors.

ARTICLE V – NATIONAL OFFICERS

SECTION 1. DESIGNATION.

The officers of National AMBUCS, Inc. shall be a President, President-Elect, Immediate Past National President, and the CEO. All national officers except the CEO shall be active members in good standing of a chartered chapter. The President-Elect shall be installed as the President at the National Conference to serve until the following National Conference. The President-Elect shall be elected at the National Conference to serve until the following National Conference. The office of President and President-Elect may be held only by a member who has served full terms as President of a Chapter and Director of a Region. They must have been a member of National AMBUCS, Inc. for at least four (4) consecutive years

before the election. The President and President-Elect must have attended at least three (3) National Conferences within the five (5) year period prior to their election, including the National Conference at which elected. No National Officer shall hold any Chapter, District or Region office simultaneously.

SECTION 2. TERM OF OFFICE.

All elected officers shall serve beginning with their installation at the National Conference, and serve until their successors are elected, qualified and installed unless sooner removed from office. Such officers may be removed from office only for good cause shown and then only by a two-thirds (2/3) vote of the National Board of Directors. All elective officers shall serve without compensation.

SECTION 3. DUTIES OF PRESIDENT.

The President shall:

- a) Appoint all standing and special committees and name chairpersons thereof.
- b) Supervise and direct the President-Elect, Immediate Past President, and CEO.
- c) Preside at the National Conference and appoint all necessary committees for the proper disposition of the Conference business.
- d) Attend all Region Conferences or delegate such responsibility either to the President-Elect, Immediate Past President, or CEO.
- e) Consult and counsel with all standing and special committees, serving as ex officio member of such committees.
- f) Consult and counsel with other members of the National Board of Directors, Region Directors-Elect, and District Governors.
- g) Contribute messages and articles for publication in *The AMBUCS Magazine* during term of office.
- h) Perform such other duties as usually pertain to the office of President.

SECTION 4. DUTIES OF THE PRESIDENT-ELECT. The President-Elect shall:

- a) Serve as President in the event of the absence or inability of the President to serve or perform. When so serving; shall have the same authority as the President.
- b) Attend all meetings of the Executive Committee, National Board of Directors and the National Conference.
- c) Attend and participate in the Region Conferences in the region of the chapter(s) of which they are a member and in any other region when so assigned by the President.
- d) Perform any and all other duties assigned by the President and/or the National Board of Directors.

SECTION 5. DUTIES OF THE IMMEDIATE PAST PRESIDENT.

The Immediate Past President shall:

- a) Attend all meetings of the Executive Committee and the National Board of Directors and the National Conference.
- b) Attend and participate in the Region Conference in the region of the chapter(s) of which they are a member and also in any other region when so assigned by the President.
- c) Perform any and all duties assigned by the President and/or the National Board of Directors.

SECTION 6. DUTIES OF THE CHIEF EXECUTIVE OFFICER (CEO).

The CEO, under the supervision and direction of the President and the National Board of Directors, shall be acting managing officer of National AMBUCS, Inc. and shall:

- a) Notify chapters of the activities of National AMBUCS, Inc. and of the National Board of Directors.
- b) Sign all documents issued by National AMBUCS, Inc. and affix the corporate seal of National AMBUCS, Inc. when required.
- c) Deposit all funds received by National AMBUCS, Inc. in such bank or banks as shall be approved by the National Board of Directors. Make all disbursements from such funds by check, specifically stating the purpose for the

disbursement. A staff member may be assigned this responsibility if approved by the National Board of Directors. Under conditions ordered by the National Board of Directors, co-signatories may be required.

- d) Be authorized to sell, assign and endorse for transfer certificates representing stocks, bonds or other securities now registered or hereafter registered in the name of this corporation.
- e) Keep records and accounts of all receipts and disbursements so made and report thereon to the President and the National Board of Directors when requested. The records and books of National AMBUCS, Inc., as kept by the CEO, shall be at all times open to the inspection of the President, the National Board of Directors, and any auditors named by the National Board of Directors.
- f) Furnish bond for the faithful discharge of duties in a sum and with such securities as are required by the National Board of Directors and such bond shall be paid for by National AMBUCS, Inc.
- g) Report annually to the National Conference the financial position of National AMBUCS, Inc.
- h) Annually provide the National Board of Directors with an audited financial statement certified by a duly licensed CPA of the books and records of this office at the close of the fiscal year.
- i) Attend all meetings of the Executive Committee and the National Board of Directors and attend the National Conference and be Director thereof, but shall not have vote. They may appoint a Secretary to record the minutes of the proceedings.
- j) Be managing editor of the official publications of National AMBUCS, Inc.
- k) Be in executive charge of AMBUCS Resource Center and solely responsible for the selection and supervision of the staff and workers.
- l) Provide for the training of newly elected Region and National Officers.
- m) Perform such other duties as are specified or implied in the Articles of Incorporation and Bylaws of National AMBUCS, Inc., or as may be assigned to him by the President or National Board of Directors.
- n) Be an ex officio member of all national committees, but shall not have a vote

ARTICLE VI – EXECUTIVE COMMITTEE

SECTION 1. COMPOSITION.

The Executive Committee is a standing committee composed of the President, Immediate Past President, and President-Elect. The CEO shall serve as an ex officio member without vote. It meets upon call by the President twice each year and at least the day before each National Board of Directors meeting for the purpose of planning and making recommendations on actions to the National Board of Directors. The President is chair of this committee and in the absence of the President the temporary chair shall be the Immediate Past President.

ARTICLE VII – REGIONS

SECTION 1. REGIONS.

The National Board of Directors shall establish regions for the purpose of more efficient administration and promoting the best interests of National AMBUCS, Inc. The National Board of Directors shall establish the boundaries of each region and may change these boundaries from time to time as deemed expedient.

SECTION 2. REGION DIRECTORS.

Each region shall elect a Region Director for a term of two (2) years to serve on the National Board of Directors of National AMBUCS, Inc. The Board of Directors shall establish a rotation so that one-half of the directors are elected each year. Region Directors shall be elected at an Annual Spring Conference and be designated as Region Directors-Elect. Candidates for Region Director must have at some time served a term as chapter president and must have been an active member for three (3) consecutive years before the election. On June 1st following the election the Region Director-Elect assumes the

duties of the Region Director with the exception of the National Board membership and voting until he/she is sworn in at the National Conference. The term of office shall expire on the second May 31st following. By a vote of two-thirds (2/3) of the National Board of Directors, any Region Director may be removed for any cause deemed sufficient by the Board.

SECTION 3. VACANCIES.

Should a vacancy occur in the office of Region Director, Article IV, Section 8 shall be followed to fill the office.

SECTION 4. DUTIES OF REGION DIRECTOR.

The Region Director shall:

- a) Serve as a member of the National Board of Directors of National AMBUCS, Inc. for a period of two (2) years, starting with their installation at the National Conference and ending at the National Conference in the second year after their installation.
- b) Serve as presiding officer for all business and social functions when the Region Conference is in session.
- c) Have direct supervision of District Governors in the region and be responsible to the National Board of Directors for them.
- d) Be responsible for activating chapter-sponsored expansion in the region.
- e) Serve as Chair of the Region Executive Committee.
- f) Perform such other duties as are specified in the National AMBUCS, Inc. Bylaws, assigned by the President or the National Board of Directors.
- g) Provide a financial statement at each Region Executive Committee Meeting accounting for region funds expended.
- h) Serve as the training officer of National AMBUCS, Inc. on training programs for District Governors and Chapter Officers and be responsible for all necessary arrangements for the training during the Region Conference held annually on a date to be approved by the National Board of Directors.
- i) The Region Director shall file an Income and Expense Statement at the end of the current year and also file a budget for the upcoming year, due at the AMBUCS Resource Center by August 10 after taking office.

SECTION 5. EXPENSES OF REGION DIRECTORS.

National AMBUCS, Inc. will pay the expenses incurred by Region Directors to attend the National Conference and National Board of Directors meetings only, and in accordance with a schedule of expenses authorized by the National Board of Directors. The Region Director's expenses to the Region Conference are to be included as an expense item in the budget for the Region Conference submitted to the meeting of the Region Executive Committee for approval prior to the Region Conference.

Each district or chapter within each region shall pay to the Region a sum of money each year for the operational expenses of the region, which shall include the Director's travel, postage, materials, supplies and miscellaneous expenses. The amount to be paid to the Region by each district or chapter each year shall be determined by the Region Executive Committee at its July/August meeting. In no event shall the amount to be paid to the Region be less than 3% of the National membership contribution per member per year for each chapter member. All such payments shall be payable quarterly, and shall be adjusted to reflect the membership within the district at the end of May, August, November, and February as reflected on the Membership Report issued by National AMBUCS, Inc. Each District Governor or chapter shall include the amount to be paid to the Region in the budget for the year. District Governors shall collect the same from the chapters within the district.

SECTION 6. DUTIES OF THE REGION DIRECTOR-ELECT.

The Region Director-Elect shall:

- a) Attend the National Board of Directors meetings.
- b) Assist the Region Director in arranging and conducting training programs for District Governors and chapter officers within the Region.
- c) Attend as a non-voting member all Region Executive Committee meetings after election as Region Director-Elect.

SECTION 7. EXPENSES OF THE REGION DIRECTOR-ELECT.

National AMBUCS, Inc. will pay the expenses incurred by the Region Director-Elect to attend the National Board of

Directors meetings in accordance with a schedule of expenses authorized by the National Board of Directors. Other expenses incurred in the performance of those duties shall be reimbursed as approved by the Region Director from Region funds.

SECTION 8. REGION SPRING CONFERENCE.

Each region shall hold an Annual Spring Conference within the confines of the region between the dates of March 15 and May 5, or such other dates as shall be approved by the National Board of Directors. At this Conference, any chapter, chapters or District may submit a proposal inviting the Region Spring Conference to a facility selected by them. Proposals may be for any of the next two (2) Conferences. The Region Director shall certify that facilities proposed are adequate for the holding of the Conference. Certified proposals shall then go to the Region Spring Conference for vote.

The host chapter, chapters or District shall be responsible for obtaining complimentary quarters for the official representative of National AMBUCS, Inc. and spouse, as well as the Region Director and spouse, for the Conference.

SECTION 9. BUSINESS CONDUCTED AT REGION SPRING CONFERENCE.

During the course of each Region Spring Conference, a period shall be provided for the conduct of old and new business by the delegates to the Conference. The Region Director shall preside at the business session. Voting upon any matter of business which shall come before the Region Spring Conference shall be done in the same manner and upon the same basis as voting is done at the National Conference as provided for in ARTICLE X, Section 5 of these Bylaws. Any Past National President attending a Region Conference in which they are a member of a chapter within the Region or were a member of a chapter within the Region when they became an unaffiliated Life Member is a Delegate-at-large with the privilege of one vote. All matters properly brought before the Region Spring Conference, and approved and passed by a majority of the votes cast at such Conference, shall be binding upon all the chapters within the region. No item of business shall be considered by the Region Spring Conference unless it shall have been presented as a motion made by the delegate from any chapter and seconded by a delegate from a different chapter.

SECTION 10. REGION EXECUTIVE COMMITTEE.

The Region Director shall serve as the Chair of the Region Executive Committee which shall consist of the Region Director, the Chapter Presidents, District Governors and District Secretary-Treasurers from each district within the region. The Region Executive Committee shall meet at least four times each year, once in each quarter of the AMBUCS fiscal year. The Chair shall designate the time and place of each such meeting, and shall preside over such meeting. The Chair shall give each committee member written notice of the time, date and place of each meeting not less than 10 days nor more than 60 days from the date on which the meeting is to take place. In all matters requiring the vote of the committee, each chapter and district represented at the meeting shall be entitled to cast one vote, with the Region Director voting in the event of a tie. A majority of the votes cast at any meeting shall be sufficient to pass any resolution presented.

SECTION 11. FAILURE TO PAY SHARE OF REGION EXPENSES.

The chapters or district which fails to pay its proportionate share of the Region expenses within ninety (90) days after the member is sent notice of the amount shall be declared to be not in good standing with National AMBUCS, Inc. All chapters shall be restored to a position of good standing upon the payment of the amount due or upon the showing that the nonpayment by the District Governor was not caused by the nonpayment of district member contributions, or any portion thereof, by the chapter.

ARTICLE VIII – DISTRICTS

SECTION 1. ESTABLISHED.

The National Board of Directors may create, supervise and control Districts of chartered chapters and if so shall establish the District boundaries. These boundaries may be changed from time to time at the discretion of the National Board of Directors for the purpose of promoting the best interests of the chapters within the District, Region and National AMBUCS, Inc

SECTION 2. BYLAWS.

Each District shall adopt Bylaws that conform to the standard form approved by the National Board of Directors which shall become effective upon approval at a District Board Meeting and upon ratification by the CEO. No Bylaws may be approved that are contrary to the National AMBUCS, Inc. Bylaws. Each district shall elect a Governor and such other officers as may be provided in the District's Bylaws.

SECTION 3. DISTRICT GOVERNORS.

Each District shall elect a Governor for a term of one year prior to or during the Region Spring Conference_District Board Meeting, who may appoint other officers and committees necessary for the efficient administration of the business of the District. The District Governor shall be the chief administrative officer of the district, and shall be responsible for the health and welfare of the chapters within that jurisdiction. The District Governor is under the supervision of, and shall report to, the Region Director, and shall be required to attend the National and Region Conferences. It is the duty of the District Governor to promote the programs of National AMBUCS, Inc. as provided by the National Board of Directors. The District Governor shall attend all chapter charters in the district and participate in the program as requested. Failure to perform such duties shall be sufficient grounds for removal from office by the Region Director or National President. The term of office for the District Governor shall begin June 1, following the election and end May 31 of the following year, or until a successor has been duly elected and qualified. All district officers shall serve without compensation. Any expense incurred by the district officers in performing their duties may be paid out of the district treasury in accordance with the Bylaws and budget of the district.

SECTION 4. DISTRICT GOVERNOR-ELECT.

Immediately following election, that individual elected to serve as District Governor in the succeeding year (June 1 - May 31) shall be designated as District Governor-Elect until the term of office begins on June 1. The District Governor-Elect shall serve without compensation, and perform such duties as directed by the District Governor, Region Director, and National Board of Directors. The District Governor-Elect is required to attend the District Governor Training Session and the Region Spring Conference and shall also appoint such other District officers and committees as may be provided for in the District Bylaws. The District Governor-Elect will be sworn in at the Spring Conference.

SECTION 5. DISTRICT MEMBER CONTRIBUTIONS.

Each chapter designated within the boundaries of a district by the National Board of Directors shall pay the district member contribution to the secretary of the district in accordance with the Bylaws of the district. A chapter, which is in arrears for 60 days, after being sent notice of the amount shall be declared to be not in good standing with the district and with National AMBUCS, Inc. Upon payment of delinquent district member contributions, its good standing in the district and National AMBUCS, Inc. shall be restored.

ARTICLE IX – CHAPTERS

SECTION 1. REQUIREMENTS.

National AMBUCS, Inc. and its subsidiary organizations may charter chapters in communities that provide acceptable conditions, complying with all requirements and obligations prescribed by the National Board of Directors. By accepting its charter, each chapter shall be conclusively deemed to have accepted all such requirements and obligations and agreed to be bound by the National AMBUCS, Inc. Bylaws. The standard Chapter Bylaws adopted by National AMBUCS, Inc., as amended from time to time, shall be adopted by all chapters admitted to membership. A chapter may change its Chapter Bylaws except that all such changes must then be made to make the whole consistent with the standard Chapter Bylaws as approved by the National Board of Directors and must then be submitted to the National CEO for approval. Any disapproval may be appealed to the National Board of Directors.

SECTION 2. MEMBERSHIP.

The membership of a chartered chapter shall consist of individuals of good community standing who pledge themselves to abide by the Chapter Bylaws of the local chapter and the National AMBUCS, Inc. Bylaws. No person shall be accepted into membership in any chapter unless that individual is sponsored by an AMBUC in good standing and until it is ascertained that individual conforms to the creed of National AMBUCS, Inc.

SECTION 3. TYPES OF MEMBERSHIP.

A local chapter may have the types of membership as provided in ARTICLE II Section 7 of these National Bylaws.

SECTION 4. TERM OF OFFICE.

All chapter officers shall be elected by the last meeting of the chapter in March of each year and shall take office on the first regular meeting in June of the year in which elected.

SECTION 5. TRAINING SESSION.

All chapter Officers-Elect including the President, Vice Presidents, Secretary and Treasurer, shall attend the Region Spring Conference.

SECTION 6. WEARING OF EMBLEM.

All members in good standing of a chartered chapter shall be entitled to wear the emblem and such other insignia as may be adopted by the National Board of Directors or approved by the National Conference.

SECTION 7. MEMBER CONTRIBUTIONS.

Chapters shall charge each member, except Honorary, Military Service, and Emeritus members, annual member contributions in an amount and with method of payment in accordance with its Bylaws. The contribution will be the same for all other members, except Associate members will make contribution in accordance with the local Chapter Bylaws. Life Members will have their membership contribution reduced by the amount assessed each member by National AMBUCS, Inc.

SECTION 8. DISSOLUTION.

A chapter that disbands, or for other reason ceases to be a member chapter of National AMBUCS, Inc., shall thereupon cease to use the name "American Business Club" and/or "AMBUCS" and all slogans, emblems badges and insignia of National AMBUCS, Inc. and shall thereupon surrender its charter and such paraphernalia furnished it by National AMBUCS, Inc. AMBUCS Resource Center will handle the many details involved in dissolving the chapter.

SECTION 11. COMPLIANCE WITH NATIONAL AMBUCS, Inc.

Any chapter which fails to pay into the treasury of National AMBUCS, Inc. the per capita contribution designated by these Bylaws on the due date thereof, or within 30 days thereafter, shall become delinquent. Any chapter which fails to pay other funds due National AMBUCS, Inc., or a subsidiary thereof, shall become delinquent. If such delinquency shall continue for a period of 90 days from the due date, it is no longer in good standing with National AMBUCS, Inc. The National Board of Directors may, if it deems such action warranted, revoke the charter of such delinquent chapter. Upon payment of delinquent amounts, the chapter shall automatically be reinstated to good standing in the organization.

A chapter not in good standing with National AMBUCS, Inc. shall lose its right to vote at the National Conference and Region Conferences. Upon payment of the delinquent amount to the beginning of the month in which the National or Region Conference is held, the voting privilege is reinstated.

Any Chapter that willfully neglects, fails or refuses to conform to the provisions of National AMBUCS, Inc. Bylaws, or other regulations and amendments made in conformity therewith, shall be notified of their violation. Where violations persist after the warning, the National Board of Directors may consider revoking the chapter's charter.

ARTICLE X – NATIONAL CONFERENCES

SECTION 1. HELD.

A National Conference of National AMBUCS, Inc. shall be held each year within the months of August through October, or at such time or times as may be practicable, as approved by the National Board of Directors.

SECTION 2. DELEGATES.

Each chapter of AMBUCS in good standing shall be entitled to representation at every National Conference. The representation of each chapter shall be on the basis of one delegate for every ten (10) members or fraction of ten (10) members calculated upon the membership records in the AMBUCS Resource Center as of May 31 of said year. The CEO shall notify each chapter in writing of the number of delegates to which it is entitled at the National Conference.

SECTION 3. DELEGATES-AT-LARGE.

Any Past National President attending a National Conference is a Delegate-at-large with the privilege of one vote.

SECTION 4. CREDENTIALS AND ELECTION COMMITTEE.

Each registered chair delegate and alternate(s) shall be a member in good standing of the AMBUCS chapter they represent. Their designation shall be evidenced by a certificate duly authenticated by the president, or appointed representative, of their chapter, which certificate shall be delivered to the Committee on Credentials and Elections at or before the opening of the first Business Session of the Conference. Failure on the part of any chapter president to certify the selection of the chapter's delegates and alternates as herein set forth shall automatically give the Committee on Credentials and Elections the power to determine what members, if any, of such chapter shall be seated as delegates or alternates of such AMBUCS chapter.

SECTION 5. VOTING AT NATIONAL CONFERENCE.

Each chapter of AMBUCS in good standing shall be entitled to one vote for every ten (10) members or fraction thereof as calculated upon the membership records in AMBUCS Resource Center as of May 31 of said year. Each accredited, registered chair of the delegation or, if chair is absent, a designated alternate shall be entitled to vote all votes entitled to the chapter on any question submitted at any session of the National Conference. Only the chair of the delegation or a designated representative need be present to vote all votes entitled to the chapter. Each delegate-at-large present at any session of the National Conference shall be entitled to one vote on any question submitted at these sessions.

For members with more than one chapter affiliation the ~~first~~ designated primary chapter ~~joined~~ will receive credit for the member to count toward the voting strength.

SECTION 6. CANDIDATES FOR NATIONAL OFFICE.

Announced candidates for National Office must advise the Chairman of the Nominating Committee in advance of the Conference of their intention to run, submitting Form 1165 to the Chairman. Those candidates nominated from the floor of the Conference are required to complete such form as provided in Section 9 of this Article. Campaigning for National Office shall not be permitted until after the election of National Officers in the year immediately preceding the year in which a candidate intends to be nominated for such office. Campaigning in this context includes magazine advertisements, distribution of flyers, posters, banners, and items of similar nature.

SECTION 7. NOMINATING COMMITTEE.

A Nominating Committee is hereby established for the purpose of nominating candidates for the offices to be filled at the Conference. The committee shall be composed of the current National Board of Directors. The Immediate Past National President who shall serve as Chair, but without vote. In the event of the Chair's absence, the National President shall designate another Past National President as Chair.

SECTION 8. NOMINATING COMMITTEE'S REPORT.

The Nominating Committee shall nominate one or more candidates for each National Office and shall make its report at the opening Business Session of the National Conference. The report shall include the announcement of the President-Elect that will be installed as President. A Past National President shall not be eligible for nomination for National Office. The Nominating Committee shall not name nominees for any National Office without obtaining the consent of the nominees. Nominees must meet the prerequisites established by National AMBUCS, Inc. Bylaws and by the National Board of Directors and must be aware of the duties and obligations of the office for which nominated.

SECTION 9. NOMINATIONS FROM THE FLOOR.

In addition to those made by the Nominating Committee, nominations may be made from the floor of the National Conference following the report of the Nominating Committee. This shall take place when requested and approved by the presiding chair of the session, at a Business Session, and prior to the day on which the election is held. The nominator shall

first secure the consent of the nominee to be placed in nomination. Completed Form 1165 shall be submitted to the presiding officer who shall verify the qualifications of the nominee. A Past National President shall not be eligible for nomination from the floor of the National Conference for any elective office.

SECTION 10. ELECTION.

The election shall be held on the last day of the National Conference.

SECTION 11. ELECTION PROCEDURE.

At the Business Session on the first day of the National Conference, all nominating and candidate speeches shall be made. The president or acting chairperson may limit the time of seconding speeches if deemed expedient. Voting shall be held on the last day of the National Conference and by secret ballot, except for a nominee who is unopposed, in which case the nominee may be elected by acclamation. The candidates receiving a majority of the number of votes cast for a particular office as reported by the Credentials and Election Committee shall be declared selected. If no candidate shall receive a majority vote, a second ballot shall be cast upon the two candidates receiving the highest number of votes, in which event the candidate receiving the highest number of votes on the second ballot shall be declared elected.

SECTION 12. CONFERENCE TIME AND PLACE.

Time and place for National Conferences are set by the National Board of Directors at its Mid-year_meeting for at least two years following the present year's Conference.

SECTION 13. CONFERENCE SITE PROPOSALS.

Either a chapter or National AMBUCS, Inc. may host a Conference. Any chapter wishing to host a National Conference for a year not scheduled shall submit a written proposal as hereinafter set forth to the National CEO prior to October 1, preceding the Mid-year_meeting of the National Board of Directors. Such proposal is to be submitted on a form prescribed by the National CEO, which form may be obtained from the AMBUCS Resource Center. Upon receipt of the proposal the CEO shall examine the proposed facilities and report the findings to the Mid-year meeting of the National Board of Directors. Once the National Board of Directors has selected the site, it is the duty of the CEO to execute the contractual arrangements with the host chapter and headquarters hotel and to proceed with preparations for that Conference.

SECTION 14. CONFERENCE MANAGEMENT.

The CEO shall be fully responsible for all aspects of the Conference including, but not limited to financial, business and social matters. The CEO may request the National President to appoint a National Conference Manager to assist in the performance of the Conference responsibilities and duties. Such manager will be responsible to the National CEO. When a Headquarters Hotel is selected without benefit of local chapter assistance, the CEO or the designate shall arrange for the social requirements of the member's, spouse's and children's program.

SECTION 15. REGISTRATION FEE AND FINANCE.

The National Board of Directors shall determine the amount for the registration fee that shall be assessed and collected from each member registering for the National Conference and shall approve the Conference Budget at the Mid-year National Board of Directors meeting. Once the budget has been approved, there shall be no deviation or change without approval of the National Executive Committee. National AMBUCS, Inc. will pay all duly approved expenses as soon as practicable after the close of the National Conference.

SECTION 16. CONFERENCE COMMITTEES.

The National President shall appoint all committees whose duties are primarily concerned with the conduct of the National Conference not later than the first session on the first day of the Conference. The President may, if deemed expedient, appoint the chairpersons of such committees in advance of the first session of the Conference.

SECTION 17. RECORDING SECRETARY.

At or prior to any National Conference, the CEO may employ a Recording Secretary for the Conference to assist the President and CEO in recording the proceedings of the Conference.

SECTION 18. NEW BUSINESS.

No new business may be brought to the floor of the National Conference that has not been presented to the National Board of Directors prior to the start of the National Conference.

SECTION 19. RULES OF ORDER.

When not otherwise provided in these National AMBUCS, Inc. Bylaws, Robert's Rules of Order shall be employed to decide all points of order in governing all proceedings of the National Conference. The President shall appoint a Parliamentarian at each National Conference whose duty shall be to see that proceedings of all sessions of the National Conference are in accordance with this section.

SECTION 20. OFFICIAL DELEGATE FROM NEW CHAPTERS.

National AMBUCS, Inc. will pay the registration fee for the National Conference for one delegate and spouse from each chapter chartered in the previous fiscal year and in attendance. However, this official delegate will receive no additional funds if the official delegate is the Spark Plug for the new chapter.

SECTION 21. SALES AND PROMOTIONS.

The sale of merchandise, raffle tickets, and other items of similar nature by chapters, districts, regions, or other organizational elements at and during the National Conference is prohibited. The sale of official AMBUCS supplies, gift and promotional items by National AMBUCS, Inc. may be permitted with the approval of the National Board of Directors. The sale of a single item, specifically approved by the National Board, may be permitted for the Conference host organization. The sale of a single item may also be permitted for the National Big Hat Club, provided such items are specifically produced for the Conference at which they are to be sold.

SECTION 22. EXTRAORDINARY CIRCUMSTANCES.

If the National AMBUCS Board of Directors determines it is impractical or unsafe to host an in-person National Conference, then with approval by a 2/3 majority of an official quorum of the Board, a virtual or online conference may be held in place of a physical conference. In the event of a virtual or online conference, content will be, as much as reasonably possible, comparable to a physical, in-person conference that includes delegate(s) and delegate(s) qualification for voting on business items and election of National officers. The National Board will compile reasonable and adequate policies for conducting a virtual or online conference including the conduct of organization business and election of National officers.

ARTICLE XI – NEW CHAPTERS

SECTION 1. HOW CHARTERED.

New chapters in National AMBUCS, Inc. may be sponsored by National AMBUCS, Inc. or by existing chapters in good standing. A charter shall be issued by AMBUCS Resource Center with the seal of National AMBUCS, Inc. affixed thereto.

SECTION 2. MINIMUM MEMBERSHIP REQUIRED.

The minimum number of members required for the chartering of a new chapter shall be five (5) unless otherwise authorized by the National Board of Directors.

SECTION 3. CHAPTER NAME.

After the adoption of the National AMBUCS, Inc. Bylaws, each chapter shall be named to identify the area that it serves or some unique characteristic of its locale. Exceptions may be approved by the CEO of National AMBUCS, Inc.

SECTION 4. CHARTER CHAPTER ADMISSION FEE.

Charter chapter admission fee for a new chapter is set by the Board of Directors and may be changed from time to time.

SECTION 5. DISTRICT MEMBERSHIP

If the new chapter is in an area served by an existing district the New chapter is required to become part of that district, but may petition to the National Board of Directors to be excluded for joining the district.

ARTICLE XII – FEES

SECTION 1. INITIATION.

The fee for membership initiation in National AMBUCS, Inc. shall be determined by the National Board of Directors but in no event shall be less than ten dollars (\$10) nor more than twenty-five dollars (\$25).

SECTION 2. TRANSFER, REINSTATED AND REPLACEMENT MEMBERS.

The fee for Reinstated and Replacement members in a chartered chapter shall be the same as a new member payable to AMBUCS Resource Center of National AMBUCS, Inc. at the time of such rejoining. There shall be no fee for a transfer member, if the transfer from one chartered chapter to another is completed within sixty (60) days. National member contributions shall be payable on the same basis as new members. No member may transfer from one chapter to another or join another chapter if the member is not in good standing with the original chapter.

SECTION 3. NATIONAL MEMBER CONTRIBUTIONS.

Each chapter shall pay per capita member contributions for each Active member on its roster, except Life members. The said per capita contribution in the amount set by the Board of Directors and approved by the membership of National AMBUCS, Inc. per member per quarter as shown on the National records shall be due and payable by the chapter treasurer to the AMBUCS Resource Center on the first day of each quarter and shall become delinquent ninety (90) days thereafter.

ARTICLE XIII – FISCAL PERIODS

SECTION 1. NATIONAL.

The fiscal period of National AMBUCS, Inc. shall be from January 1st to December 31st of each year.

SECTION 2. REGION.

The fiscal period of the Region of National AMBUCS, Inc. shall be from June 1 to May 31.

SECTION 3. DISTRICTS and CHAPTERS.

The fiscal period of all districts and chartered chapters in National AMBUCS, Inc. shall be from June 1 to May 31, unless the district or chapter request and is approved an alternate fiscal year by the National Board of Directors.

ARTICLE XIV – NATIONAL PROGRAMS

SECTION 1. LIVING ENDOWMENT FUND

The Living Endowment Fund is a charitable fund within AMBUCS. Its purpose is to assist in financing the cost of the national project, AMBUCS Scholars - Scholarships for Therapists

SECTION 2. BIG HEART FUND.

The Alan and Sue Eakle Big Heart Fund is a charitable fund within AMBUCS. Its purpose is to assist in financing the cost of the AmBility project.

SECTION 3. CORNERSTONE FUND.

The Cornerstone Fund is a charitable fund within AMBUCS. Its purpose is to promote the growth and development of AMBUCS and its chapters.

ARTICLE XV – INCORPORATION

SECTION 1. INCORPORATION.

A chapter must incorporate as a body corporate, subject to the approval of the National Board of Directors, but only by the name designated in the chapter charter, as a Chapter of National AMBUCS, Inc. and on condition that said chapter agrees to abide as a body corporate by the National AMBUCS, Inc. Bylaws. AMBUCS Resource Center will prepare and file articles of incorporation for every new chapter.

ARTICLE XVI – AMENDMENTS TO NATIONAL ARTICLES OF INCORPORATION & BYLAWS

SECTION 1. NATIONAL ARTICLES OF INCORPORATION.

The National Articles of Incorporation may be amended only at a regular National Conference of National AMBUCS, Inc. by a two-thirds (2/3) affirmative vote of the qualified delegates present and voting. Proposed amendments to the Articles of Incorporation shall be filed with the CEO at least sixty (60) days prior to the opening date of a National Conference. The CEO shall mail a copy of any proposed amendment or amendments to the secretary of each chapter in National AMBUCS, Inc. and to each Delegate-at-Large not later than thirty (30) days prior to the opening date of the National Conference.

SECTION 2. NATIONAL BYLAWS.

The National AMBUCS, Inc. Bylaws may be amended in whole or part by a two-thirds (2/3) majority of the National Board of Directors in attendance at any session of National Board of Directors. The National Board of Directors may not increase the National member contribution or the one hundred percent (100%) goal for per member giving to National Programs as defined in Article XIV without first receiving membership approval at a National Conference. The National Board of Directors may not amend the National Bylaws in such manner as would be contrary to the provisions of the Articles of Incorporation of National AMBUCS, Inc.

ARTICLE XVII – OFFICIAL PUBLICATION, ABBREVIATION, MOTTO, MISSION STATEMENT, RESTRICTION OF USE, THE BIG HAT CLUB

SECTION 1. OFFICIAL PUBLICATION.

The National Board of Directors shall publish, or cause to be published under its supervision and control, a periodical *The AMBUCS Magazine*, which shall be the official publication of National AMBUCS, Inc. All members in good standing, excluding honorary, emeritus and military service members, shall be entitled to receive the official publication with the yearly subscription price included in the annual member contribution of members not excluded and in the fully paid fee of life members. The National Board of Directors shall fix the subscription price to honorary, emeritus and military service

members.

SECTION 2. ABBREVIATION.

The official abbreviation of National AMBUCS, Inc. shall be AMBUCS.

SECTION 3. MOTTO.

The motto of AMBUCS shall be “SHOULDERS TOGETHER.”

SECTION 4. PURPOSE.

The purpose of AMBUCS shall be to foster Americanism, Brotherhood, and Character:

- a) Americanism. To maintain the blessings derived from our National heritage; to sponsor justice, understanding and good will in our community life; to help guarantee individual and social freedom under law; and to assist in the development of the democratic process in our republic.
- b) Brotherhood. To create opportunities for independence for people with disabilities, to promote the philosophy that it is more blessed to give than receive, to support local and national projects which promote the public welfare, and to join in perpetuating the way of peace in our international life.
- c) Character. To encourage high ethical standards in personal and community relationships, to stimulate a consciousness of moral law in our daily living, to recognize the sacredness of human personality, and to devotedly appreciate the existence of Divine Providence in the Human Order.

SECTION 5. RESTRICTION OF USE.

The words "American Business Clubs," the word "AMBUCS," and the official emblem shall not be used for any purpose other than that authorized by the National Board of Directors of National AMBUCS, Inc., and as may be specified by the National Bylaws.

SECTION 6. BIG HAT CLUB.

An organization within the confines of National AMBUCS, Inc. designated as the National Big Hat Club is authorized. The National Big Hat club may adopt such Bylaws and regulations as its members direct, which are not contrary or inconsistent with the National AMBUCS, Inc. Bylaws. Only the CEO is authorized to purchase western style “Big Hats” and proper ornaments for presenting, free of charge, to members of a chapter who secure three or more new active members during any 12-month period in accordance with the National AMBUCS, Inc. Bylaws. Transfer members shall not be counted as credits. Transferring of credits shall not be permitted to allow an AMBUC to become a “Big Hatter.” The original sponsor on the application shall receive the credit, and the name may not be changed after it has been received by the AMBUCS Resource Center. The National Board of Directors shall authorize the unit cost of such hats and ornaments. Such material shall be of good quality, but not in excess of the quality authorized by the National Board of Directors.

ARTICLE XVIII – OFFICIAL EMBLEM, TRADEMARKS, SERVICE MARKS

SECTION 1. OFFICIAL EMBLEM.

A description and representation of the official emblem shall be maintained by National AMBUCS, Inc. and may be changed only by the National Board of Directors.

SECTION 2. SPECIAL EMBLEMS.

Special emblems that do not materially alter the standard emblem may be authorized by the National Board of Directors for use in identifying members for outstanding service in Chapters, Districts, Regions and National AMBUCS, Inc.

SECTION 3. PURPOSE.

The basic purpose of the emblem and name of National AMBUCS, Inc. is to identify with National AMBUCS, Inc. its

individual members, its chapters, its affiliated and subsidiary organizations, its publications, its activities and services, and its equipment such as banners, road signs and other property items.

SECTION 4. MEMBERSHIP TITLE AND EMBLEM.

Every member in good standing of National AMBUCS, Inc. shall be known as an AMBUC, and shall be entitled to wear the emblem or other insignia of National AMBUCS, Inc. This privilege shall cease upon termination of membership for whatever reason.

Chapters in good standing with National AMBUCS, Inc. shall be entitled to use the name, emblem, and other insignia of National AMBUCS, Inc. within the parameters established for such use by Article XVIII Sections 5, 6, and 7 of the National Bylaws. Upon termination of its good standing in National AMBUCS, Inc., the former chapter has or shall have no proprietary rights in the property, (name, emblem, or other insignia) of National AMBUCS, Inc. Such privileges established for chapter use of the name, emblem, or other insignia shall cease upon termination of the good standing of the chapter.

SECTION 5. PRESERVATION AND REGISTRATION.

In fulfillment of the purpose and objectives of National AMBUCS, Inc., the National Board of Directors shall maintain and preserve the name, official abbreviation, emblem, insignia, and other source identifiers (collectively, the AMBUCS™ source identifiers) for the exclusive use and benefit of all AMBUCS chapters, districts, and regions.

The name "AMBUCS" has been registered as a collective membership mark on the principal register of the United States of Patent and Trademark Office.

The official emblem, official abbreviation, insignia, and other source identifiers shall be registered with the United States Patent and Trademark Office when directed by the National Board of Directors. In its discretion, the National Board of Directors of National AMBUCS™, Inc. shall cause the official emblem, official abbreviation, insignia, and other source identifiers to be registered as state trademarks/service marks in those states wherein registration is deemed appropriate.

To preserve its rights and to prevent the AMBUCS™ source identifiers from becoming public property, the National Board of Directors of National AMBUCS, Inc. must and shall exercise complete authority over usage of the AMBUCS™ source identifiers. Permission for use of any source identifiers shall be granted only when the contemplated use is appropriate to the purposes, objectives, and ideals of the association, its chapters, and members.

SECTION 6. AUTHORIZATION TO USE.

Chapters, districts, regions, and authorized Big Hat organizations are authorized to use any of the AMBUCS™ source identifiers without prior approval in writing from the National Board of Directors, for printed matter for their own use. Examples of authorized uses include letterheads, programs, checks, envelopes, bulletins, newsletters, announcements, Conference badges, and items of a similar nature. This authorization without prior written approval from the National Board of Directors is conditioned on the following:

- 1) The source identifier shall always be accompanied by the name of the chapter or other entity using the source identifier (e.g., District 5E AMBUCS™).
- 2) The source identifier shall be used, without alteration, in the form proscribed by National AMBUCS™, Inc. National AMBUCS™, Inc. shall provide, at no charge, quality camera-ready art work for the AMBUCS™ source identifiers to chapters and other organizational entities.

Use of an altered form of an AMBUCS™ source identifier is prohibited unless expressly authorized in writing by the National Board or the CEO acting as its agent "In writing" is defined to include authorization by e-mail.

A foundation, corporation, or other organization organized and controlled by a chapter or group of chapters, or their members, may request authorization from the National Board to use an AMBUCS™ source identifier. Written authorization is required in each and every instance, and authorization, if granted, is conditioned on the accompaniment of the source identifier by the name of the sponsoring organization. Further, the National Board shall have the right to withdraw authorization for good cause.

Chapters, districts, regions, Big Hat and other elements of National AMBUCS, Inc. may not authorize the manufacture of an item bearing an AMBUCS™ source identifier without the express prior written approval, in each instance, of the National Board of Directors. Such prohibition applies to awards and trophies, except that attachment of an approved AMBUCS™

source identifier on an item being awarded an individual by a chapter is permitted providing the source identifier is obtained from National AMBUCS™, Inc. For such usage, official emblems and other source identifiers are available, at cost, from National AMBUCS™, Inc.

In considering requests for use of an AMBUCS™ source identifier, the National Board of Directors shall apply reasonable standards of propriety. The proposed use must be in good taste, creditable, dignified, of high quality craftsmanship and must be artistically and accurately reproduced.

In light of its responsibility to maintain and preserve the AMBUCS™ source identifiers for the exclusive use and benefit of all AMBUCS, and to strengthen its efforts with respect to legal position as well as the maintenance of accurate, quality reproduction, and authorized use, the Board shall establish a licensing agreement procedure for the authorization of firms and individuals to manufacture, sell, or use the AMBUCS source identifiers.

None of the AMBUCS™ source identifiers shall be printed or used in any manner on the business stationary, checks, or business cards of any person, firm, or corporation (except National AMBUCS, Inc. and its member chapters that may make such use of the AMBUCS™ source identifiers).

None of the AMBUCS™ source identifiers shall be used by any person, firm, or corporation as a trademark or service mark, or to connote affiliation with National AMBUCS™, Inc. or any of its chapters, district, or regions. The words "American Business Clubs" or "AMBUCS" shall not be used by any person, firm, or corporation, as its name or brand for, or as descriptive of, any article of merchandise manufactured or sold thereunder.

The AMBUCS™ source identifiers shall not be used on or with any product which, in the opinion of the National Board of Directors, consists of or comprises immoral, deceptive or scandalous matter; or matter which may disparage or falsely suggest a connection with persons, institutions, beliefs, or national symbols, or bring them into contempt or disrepute.

SECTION 7. PROPER AND IMPROPER USES.

The use of the AMBUCS™ source identifiers is authorized:

- a) On all stationary and printed matter issued by National AMBUCS, Inc., its chapters, districts, regions, and authorized Big Hat organizations.
- b) In the official AMBUCS flag.
- c) On badges, banners, decorations, and printed matter of AMBUCS Conferences and all other official AMBUCS functions, and on furniture or furnishings of National AMBUCS, Inc. and its chapters.
- d) On road signs and markers of National AMBUCS, Inc. and its chapters.
- e) As a lapel button to be worn by AMBUCS.
- f) On items of merchandise as approved by the National Board of Directors for manufacture by third parties.
- g) On articles for personal use of or greeting from AMBUCS and their families.
- h) The following constitutes prohibited usage of an AMBUCS™ source identifier unless express prior written approval has been obtained from the National Board of Directors:
 - i) As a trademark or special brand of merchandise.
 - j) When used in combination with any other emblem or name.
 - k) In connection with or in the name of any activity which is not under full control of an AMBUCS chapter, or other authorized organizational element of National AMBUCS, Inc.
 - l) When used on business cards, checks (except for AMBUCS' officially licensed check program), and business stationery of individual AMBUCS.
 - m) When used for any commercial purpose.
 - n) When used in connection with or to further the purpose of any political campaign.

ARTICLE XIX – TRAVEL AND ACCIDENT POLICIES

SECTION 1. APPROVAL.

The National Board of Directors may at its discretion authorize the CEO to purchase a Group Accident Policy in an amount specified by the National Board of Directors covering the travel of National Officers and other members of the National Board of Directors in attending Conferences and meetings held for and in behalf of National AMBUCS, Inc. The cost of such policy is to be paid by National AMBUCS, Inc.